

SURGERY OPENING HOURS



	Opening Times
Monday	08:00 - 18:30
Tuesday	08:00 - 18:30
Wednesday	08:00 - 18:30*
Thursday	08:00 - 18:30*
Friday	08:00 - 18:30
Weekend	<i>closed</i>

* Extended Hours Appointments – Wednesday and Thursday

The practice offers a number of pre-booked evening appointments every Wednesday and Thursday – appointments are available those days until 7.40pm.

Staff Training – we are closed for staff training between 1pm and 2pm on the first Tuesday of every month

When we are closed – please refer to the practice website or telephone the surgery to obtain information regarding the services that you can access in case of urgent need before we re-open.

Appointments can be booked or cancelled by telephone with our reception team or online through the practice website. We ask for your co-operation in ensuring that all appointments made are either attended or cancelled with good notice.

Prescriptions can be requested by post, fax, in person at reception or online through the practice website. We are unable to accept prescription requests by telephone and ensure that your prescription is available for collection 48 hours after we have received it.

Online services are available through the practice website. Please log on to our website www.barringtonmedicalcentre.co.uk to register or contact the reception team to request that your access codes be issued by post.

Please take a copy of our practice leaflet for further useful information.

Barrington Medical Centre

Registering as a new patient



Telephone: 0161 928 9621

Fax: 0161 926 9317

www.barringtonmedicalcentre.co.uk

Our Practice Boundary

The surgery provides general medical services for the geographical area Altrincham, Dunham, Bowdon, Hale and Timperley. To ensure that we can provide the appropriate standard of medical care, which includes home visits where necessary, we are only able to accept new patients who reside within this boundary area.

The three step registration process

Step 1 : Complete both registration forms

- A registration form (GMS1)
- A health questionnaire

You can complete these two forms by either calling into reception in person or online via our website.

Step 2 : Provide proof of your address and identity

Provide original documentation to verify both your address and identity -we will need to see **one item from Box A** and **one item for Box B** from the list below

BOX A - Identity	BOX B - Address
<ul style="list-style-type: none"> ▪ Passport ▪ Driver's Licence ▪ Birth Certificate ▪ Marriage Certificate ▪ Medical Card 	<ul style="list-style-type: none"> ▪ Driver's Licence <i>(Where not provided as Box A)</i> ▪ Utility Bill ▪ Bank Statement ▪ Tenancy agreement ▪ HMRC / DWP correspondence
<p>Not acceptable:</p> <ul style="list-style-type: none"> ▪ Library Card ▪ Video Card ▪ Health club card ▪ Private rent book 	<p>** All documentation demonstrating address must be dated within the last 3 months.</p>

Step 3: We recommend that you attend a new patient healthcheck appointment

To complete the registration process you will be required to attend a new patient health check with our Practice Nurse. This is not a condition of your registration but provides an opportunity to ensure we are fully aware of your present medical requirements, as it may be some weeks before we receive your medical records from your previous surgery.

Important information about your medical records

NHS Summary Care Record *and* Trafford Shared Care Record

The national **Summary Care Record (SCR)** is an electronic summary of your key clinical information (allergies, prescriptions, adverse reactions etc.) stored on the NHS Spine – this will be of most benefit to you if you need emergency health care or treatment in England when you are away from home.

The **Trafford Shared Care Record** has been developed to run separately but in parallel to the national scheme. This record will be for local use only, managed locally by your GPs and will only be shared with health care professionals directly involved in your care.

In order for staff to look at any shared care record they must ask you for your permission. If the healthcare worker treating you is not able to ask you for permission (if you were unconscious or unable to respond) they can act in your best interests and access your record, but this will be checked to ensure that it has been appropriate.

When you register as a patient at the practice your consent to participate in both shared care records is implied. **You can opt out of either or both schemes** if you wish by asking at the practice to complete an 'opt out' form.

Appointments – text reminders

There is always a high demand for appointments with our clinical team and we try to see as many patients as possible each day. Unfortunately, huge numbers of appointments are wasted each year when a patient does not attend and this is a missed opportunity for another patient to receive the medical care that they need. When you have made an appointment with the Surgery it is important that you either attend or cancel with good notice.

If you provide us with a mobile telephone number we may use this to send you a text reminder regarding appointments that you make. You can opt out of this service and ask us to remove this facility from your record.